| Position Paper: | [Title] |
| --- | --- |
| Authored by: | [Name(s)] |
| Submitted on: | DD/MM/YY |
| Status: | Pending |

**Preambulatory Clauses**

[Introduces the topic of discussion and provides background to the position. Can reference previous/current stance of UniQ, positions of other organisations and their relation to UniQ. Outline/justify why it is important to address topic.]

**Operative Clauses**

[Lists policy statements for position paper (constitutional changes, amendments, formal declarations). Follow policy statement with brief discussion on how operative clauses fulfil preambulatory clauses.]

**Conclusion**

[Reiterate position paper topic and why position paper should be upheld. Briefly reiterate operative clauses. Add any other notes you may want to conclude with]